



**CHAFYN GROVE SCHOOL**  
**Standard Contract for Private Music Lessons 2025/26**

Child's Full Name	
Year and Class Teacher	
Date of Birth	
Name of Parent/Guardians	
Home Address	
Mobile number	
Home Telephone	
Email Address	

**INSTRUMENTS**

Please tick at the side of the lesson(s) required:

PIANO	VIOLIN	VIOLA	CELLO	FLUTE
ORGAN	OBOE	CLARINET	SAXOPHONE	TENOR HORN
FRENCH HORN	TRUMPET	TROMBONE	DRUMS	SINGING
DOUBLE BASS	BASSOON	RECORDER	GUITAR (Classical/Electric)	

**LESSONS REQUIRED**

Please select your requirements

Individual lesson	Yes / No
Commencement date required (subject to teacher availability)	
Music equipment loan required (subject to availability and the terms below)	Yes/No Details:
Pupil's previous relevant experience (if applicable)	
Any other information	

**PRIVATE MUSIC LESSON FEES:**

Private tuition per instrument is **£28.00** per 30-minute lesson. All music lessons take place during the School day on a rotation basis. Music timetables are displayed on the notice board in the Music foyer by the Director of Music's office.

**INSTRUMENT HIRE**

Instrument hire can be arranged, subject to availability during term time and school holidays, at a cost of **£40** per term (including VAT) per instrument, depending on the instrument. If instruments are removed from the School premises, parents must provide insurance cover for all loss or damage incurred. Please email the Director



of Music - Ms Arch – [rarch@chafyngrove.co.uk](mailto:rarch@chafyngrove.co.uk) for further information. Such items are to be returned on request to the School, if required.

## **TERMS AND CONDITIONS**

This agreement should be completed and signed by the Parent/Guardian and the conditions below form an integral part of this contract.

### **General**

1. The lessons will be of 30 minutes length unless a different length of lesson and fee is agreed between the Parent/Guardian and the Teacher.
2. The Director of Music will timetable the lessons on behalf of the Teacher which will usually take place during the School day.
3. The Teacher will plan 30 lessons per year (on average 10 lessons per term). If Lessons are started at any time other than the start of the year, the number of Lessons will be reduced pro-rata.
4. If the Parent/Guardian request additional Lessons to the planned number, these will be at the discretion of the Teacher.
5. Lessons will take place on the School's premises and at no other location.
6. Lessons will be given by a Teacher who in the opinion of the School, is a person of the necessary qualification and experience for the level of the Lesson being undertaken and on whom full DBS recruitment checks have been completed. The School will have the final decision on the choice of teacher.
7. The Teacher may nominate a substitute teacher to cover in their absence, but will inform the Parents/Guardians of this. Such substitution may be temporary or permanent and will undergo all DBS recruitment checks by the School. Substitution of the teacher is not an event that will terminate the contract.
8. If a musical instrument is not available for hire for the use of the Pupil, the Parent/Guardian will be required to provide an instrument of a suitable standard for the level of study being undertaken. The Director of Music will be able to advise on this.
9. The final choice of repertoire studied will be the School and Teacher's decision.
10. The Teacher will provide ongoing feedback to parents and pupil's on the progress of lessons.
11. It is The Schools preference that all Pupils receiving tuition will participate in orchestras, instrumental ensembles, choirs and concerts as appropriate, when the pupil reaches the necessary standard and is invited to join one of these groups.
12. All music tuition delivered by The School is based on the assumption that the Pupil will work towards and undertake public exams. The Teacher will decide when The Pupil is ready to undertake such exams. The cost of these exams will be charged to the Parents/Guardians by the Teacher.

### **Payments**

13. Fees quoted in this contract are half hourly and will be paid in advance directly to the Teacher for all lessons, subject to annual review.
14. The Parent/Guardian will pay the rate for the Lessons as advertised on the Chafyn Grove website.
15. If the Lesson is a group Lesson, the cost will be divided by the number of pupils attending the Lesson.
16. If the Teacher agrees to deliver additional Lessons above the timetabled number, these will be charged at the same half hourly rate.
17. The Parent/Guardian will be liable for the cost of music sheets or books provided to the Pupil to support the Lesson
18. The Parent will be liable for the cost of any sundries provided by the Teacher such as reeds and strings, and fees for taking public music exams and additional music lessons required for this.
19. Fees for The Lessons will be charged by the Teachers and should be settled in full before the start of term directly to the Teacher.



20. Fees will be charged for Lessons which are missed due to pupil sickness or other occasions when The Parent/Guardian withdraws the child from the School, unless such Lessons can be re-timetabled in agreement with the Teacher.
21. Fees will not be charged if the Teacher is unable to attend the School to deliver the Lessons unless these Lessons can be re-timetabled during the term in which they should have been delivered, or the Lesson is delivered by a substitute as per the General Terms and Conditions, paragraph 7.
22. The Parent/Guardian must provide adequate insurance cover to pay for the loss, damage or theft of any instrument on loan that is taken off School premises. All items are to be returned to the School on request.

#### Termination

23. This contract is automatically terminated if the pupil is withdrawn from the School for any reason.
24. Notice to withdraw a child from The School will be considered as automatic notice to terminate music lessons.
25. The Teacher may terminate this contract if the pupil does not carry out the required level of practice. In these circumstances a warning will be given to the Parents/Guardians and if the situation does not improve within a set period of time, the Lessons will be suspended, and the Parent/Guardian will be liable for a full half term's fees in lieu of notice.
26. The Parent/Guardian may terminate this contract by giving a **full half term's notice to the Director of Music in writing**. This notice must be received **before** the first day of term or **before** the commencement of the second half of term. Any notice received after that date will count as giving notice for the subsequent half of term and the Parent/Guardian will be invoiced and expected to pay fees as normal until the correct notice has been given.
27. This contract will continue from one academic year to the next unless terminated in accordance with the above conditions.

Parent/Guardian signature:

Parent..... Name (printed).....

Date.....

Please complete, sign and return to Mrs Ward on the Front Office